

INFORMATION AND CONSENT REGARDING THE COLLECTION AND PROCESSING OF YOUR PERSONAL DATA IN RELATION TO THE " QR CODE SYSTEM FOR VISITORS/NON-MEMBERS" OF THE UNIVERSITY OF CYPRUS LIBRARY

A. INFORMATION REGARDING THE COLLECTION AND PROCESSING OF PERSONAL DATA Data Controller - Purpose - Legal Basis

The Library of the University of Cyprus, within its duties, has decided to upgrade the access procedure to better serve visitors/non-members. To achieve the above purpose and by submitting your electronic registration request to the "QR Code System for Visitors/Non-Members" (QR Code System), you freely give your consent for the Library, as the Authorized Data Controller (contact details: the Officer responsible for managing QR Code System is Mr. Evelthon Prodromou, University Officer, email address: prodromou.evelthon@ucy.ac.cy, and telephone: 22-895199), to collect and process your personal data according to the fundamental principles governing the Legislative framework for the protection of personal data (Regulation (EU) 2016/679 and Law 125(I)/2018), namely the principles of legality, purpose limitation, transparency, data minimization, accuracy, storage limitation, confidentiality and integrity, and accountability. According to Article 6 (a): "the data subject has consented to the processing of their personal data for one or more specific purposes."

Categories of Data Subjects

Individuals who are not members of the University Community or External users/members who wish to enter the University of Cyprus Library.

Source, Collection, and Categories of Personal Data

To achieve the above purpose and by registering as a user in QR Code System, you freely consent to the collection and processing of the following personal data concerning you: full name, identity card number, mobile phone number, and email address.

Recipients of the Data

The University of Cyprus Library, as the Authorized Data Controller, informs you that the collection of your personal data is carried out exclusively by the Administrator of the QR Code System.

Confidentiality and Security of Personal Data

Your personal data will remain secure. Technical and organizational measures are taken to protect your personal data from accidental or unlawful destruction, loss, alteration, unauthorized disclosure, or access.

Data Transmission

Personal data is not transmitted.

Data Retention

The data will be retained in a database at the Information Applications Service department and will be deleted after one (1) year.

Exercise of Data Subject Rights

Under the Legislative framework for the protection of personal data, you have the following rights that you can exercise at any time within the period mentioned in the "Data Retention" paragraph, during which your data will be retained:

- **Right of Access (Article 15 of the Regulation):** You may request confirmation regarding the processing of your personal data, access, and other information.
- **Right to Rectification (Article 16 of the Regulation):** You may request the correction of inaccurate or the completion of incomplete data concerning you by contacting the secretariat of the Committee.
- **Right to Erasure (Article 17 of the Regulation):** You have the right to request the erasure of your data under the conditions of Article 17 of the Regulation.
- **Right to Restriction of Processing (Article 18 of the Regulation):** You have the right to request the restriction of your data in the cases provided by Article 18 of the Regulation.
- **Right to Object (Article 21(1) of the Regulation):** You have the right to object at any time and for reasons related to your particular situation to the processing of personal data in accordance with the provisions of Article 21(1) of the Regulation.

You can exercise the above rights, as well as any request, by contacting the Data Protection Officer of the University of Cyprus, Chrysou Agapiou (contact details: email address dpo@ucy.ac.cy and telephone 22894361) or by contacting the Administrator of the QR Code System, Mr. Evelthon Prodromou (contact details: email address prodromou.evelthon@ucy.ac.cy and telephone 22-895199).

You also retain the right, if you find that unlawful processing of your personal data is taking place or that your rights concerning your personal data have been violated, to file a complaint with the competent Supervisory Authority, the Commissioner for Personal Data Protection. Additionally, you have the right to revoke your consent at any time, without affecting the lawfulness of the processing based on the consent before its withdrawal.

B. CONSENT REGARDING THE QR CODE SYSTEM OF THE UNIVERSITY OF CYPRUS LIBRARY

I hereby declare, with full awareness of the above, that by choosing to use the the QR Code System, I give my free consent and accept that the Authorized Data Controller may collect and process the following personal data: my full name, identity card number, mobile phone number, and email address, for the purposes that fall within the scope of the SPÉ of the University of Cyprus Library.

I can withdraw my consent at any time and cease using the QR Code System for Visitors/Non-Members of the University of Cyprus Library.

1 Article 4(11) – "Definitions" of the General Data Protection Regulation 2016/679 states: "the data subject's consent" means "any freely given, specific, informed, and unambiguous indication of the data subject's wishes by which they, by a statement or by a clear affirmative action, signify agreement to the processing of personal data relating to them."